

PROJECT STATUS REPORT



| To: | Sharon Novak | Date: Mar 3, 2006 | Y | N | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|----------------------------|----------|----------|-------------|--------|----------------------------|---------------------------------------|----------|------------------|----------------------------|---------|---------------------------|-------------------------------------|--------------------|-----------|------------------------|-------|--|--|-------|--|-----------------------------|--|--|---------------------|--|--|---------------------|--|--|
| Client: | WA Office of Financial Management | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Name: | Grants, Contracts Loans Feasibility Study | On Schedule: | Y | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Prepared By: | Carol Baque | Within Budget: | Y | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Period Covered: | Feb 27, 2006 – Mar 3, 2006 | Change of Scope: | | N | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Activities Completed – Covered Period: Reviewed Definition of Requirements and revised again; distributed Discussed the emerging recommendation and requirements with the User Group Met with Del and John on CTED programs and current costs/benefits; set up meeting with Kreighan Evaluated best-of-breed solution against detailed requirements; drafted analysis Continued revisions for full Business Case document and Alternatives Analysis Began Conceptual Design document Updated project website Updated project plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Activities Planned - Next Period: Complete benefits analysis and documentation, based on information from Del and Kreighan Complete Alternatives Analysis document; review with User Group Finalize requirements document Draft conceptual user design and architecture for best-of-breed product Begin work plan Update project website Update project plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Deliverable Status: <table border="1"><thead><tr><th>Deliverable</th><th>Status</th><th>Completion / Approval Date</th></tr></thead><tbody><tr><td>Project Plan Document, Schedule, DEDs</td><td>Approved</td><td>1/20/06 / 2/7/06</td></tr><tr><td>Definition of Requirements</td><td>Revised</td><td>2/7/06, 2/24/06, 3/3/06 /</td></tr><tr><td>Business Case Preliminary Statement</td><td>Completed; Revised</td><td>2/14/06 /</td></tr><tr><td>Business Case Document</td><td>Begun</td><td></td></tr><tr><td>Alternatives Analysis & Recommendation</td><td>Begun</td><td></td></tr><tr><td>Solution: Conceptual Design</td><td></td><td></td></tr><tr><td>Solution: Work Plan</td><td></td><td></td></tr><tr><td>Solution: Risk Plan</td><td></td><td></td></tr></tbody></table> | | | | | Deliverable | Status | Completion / Approval Date | Project Plan Document, Schedule, DEDs | Approved | 1/20/06 / 2/7/06 | Definition of Requirements | Revised | 2/7/06, 2/24/06, 3/3/06 / | Business Case Preliminary Statement | Completed; Revised | 2/14/06 / | Business Case Document | Begun | | Alternatives Analysis & Recommendation | Begun | | Solution: Conceptual Design | | | Solution: Work Plan | | | Solution: Risk Plan | | |
| Deliverable | Status | Completion / Approval Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project Plan Document, Schedule, DEDs | Approved | 1/20/06 / 2/7/06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Definition of Requirements | Revised | 2/7/06, 2/24/06, 3/3/06 / | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business Case Preliminary Statement | Completed; Revised | 2/14/06 / | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business Case Document | Begun | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alternatives Analysis & Recommendation | Begun | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solution: Conceptual Design | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solution: Work Plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Solution: Risk Plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Issues/Notes: At direction of the Executive Steering Committee, we will not pursue more information about SAP, including a more detailed requirement fit/gap and more detailed costs. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Management Action Required: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Attached Documents: MS Project Plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |